

## **Data security information according to Art. 13 DSGVO for Business Partners**

The protection of personal data is very important for us. On the other hand, a modern and target-oriented communication with you as our business partner would not be possible without personal data. We would like to inform you about the processing of your personal data at *Unicor GmbH* in a transparent way.

### **Who is responsible for the processing of my personal data?**

Company: Unicor GmbH  
Address: Industriestrasse 56, 97437 Hassfurt, Germany  
Phone.: +49 9521/956-0  
Email: marketing@unicor.com

Please contact the data security officer of the company if you have any questions on the processing of your personal data. Contact data of the data security officer Thomas Grimm in the following: (dsb@unicor.com 0170/8019535).

### **Which of your data do we process?**

In the scope of our business relation-ship we have exchanged diverse data (e. g. by business cards). In our systems the following categories about personal data will be stored:

- Name
- Address
- Gender
- Email address
- Phone number
- If required data of birth
- If required bank account
- If required data on credit worthiness
- If required tax identification number
- If required language
- If required interests

### **Purposes for data collection and processing**

We collect, process and utilise a. m. data for the following reasons

- Invoice processing of your services
- Handling of debt collection cases
- Maintaining our business relation-ship
- Credit assessment of customers and suppliers
- Direct mail of our products and events

A processing of your data different from above-mentioned purposes will only be conducted if this processing is admissible according to art. 6 para. 4 DSGVO and consistent with the original purposes.

### **Legal basis for processing of your personal data**

Legal basis for the processing of your personal data for purposes of invoice processing / debt collection and maintaining of business relation-ship is Art. 6 para. 1 lit b (fulfilment of contract). For this purpose, data is only collected and processed as far as this has been legally stipulated.

Legal basis for credit assessment and direct mail is Art. 6 Abs. 1 lit. f DSGVO (legitimate interest).

Our legitimate interest results from maintaining our liquidity and maintaining of our business operations with direct mail of our products and events. Processing of your data is admissible hereupon if the protection of your interests, basic rights and fundamental freedoms does not prevail.

### **Who will get insight into your personal data?**

Internally, only our staff will be given access to your personal data as they require these data also for their daily tasks. All members of staff were obliged to confidentiality.

Besides, we collaborate with the following service providers who might have insight into parts of a. m. data (if required) and who have been obliged to confidentiality by discrete legislation:

- Banking institutions
- Insurance companies
- Tax advising companies
- Collection agencies

Besides, we have obliged all further service providers by contract to processing your personal data in a way which is compliant with data security according to Art. 28 DSGVO.

- Maintenance companies IT services
- Cloud providers

In the scope of our worldwide activities personal data are also transferred to Unicolor Inc., 1067 North Main St. #112 Nicholasville, KY 40356 within the group of our companies. This transfer is conducted on the basis of EU standard contract clauses.

### **How long will my personal data be stored?**

Your personal data will only be stored as long as we need to be aware of the data for a. m. purposes or in case legal or contractual regulations for data storage are existing (compare German Commercial Code, German Fiscal Code). The retention periods from German Commercial Code and German Fiscal Code are stipulated from 6 to 10 years on a regular basis.

### **Your rights according to data privacy law**

You have the right of access to personal data stored about your person, processing purposes, potential transmissions to third parties and the duration of data storage.

If data is incorrect or the purposes the data was collected for are no longer relevant, you can call for correction, deletion or restriction of processing.

**Should there be any reasons against a processing of your personal data e. g. due to an extraordinary personal situation, you can contradict a processing as far as processing is based on an authorised interest. In such a case we will only process your data if there are legitimate interests therefor.**

Please contact the data security officer of the company under the a. m. address if you have any questions on your rights and how to exercise your rights.

**Claims regarding the processing of your personal data**

Should you have any concerns or a question regarding the processing of your personal data and information, feel free to contact the data security officer of the company or an inspecting authority for data security.

Bayerisches Landesamt für Datenschutzaufsicht (BayLDA) „Bavarian regional authority for data security surveillance“

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